



desert conservation
PROGRAM

Date: April 16, 2012

TO: DISTRIBUTION

RE: DESERT CONSERVATION PROGRAM PROJECT COMPLETION NOTIFICATION:
VOLUNTEER RESOURCE STEWARDSHIP PROGRAM
2005-SWAIN-605A

The work for the above referenced project has been completed. Please see the attached for all project related information.

The purpose of the above referenced project was:

Provide guidance on the development, initiation and maintenance of a Pilot Volunteer Resource Stewardship Program (VRSP).

The major accomplishment or findings of this project include:

The major accomplishment was through the delivery of two manuals:

- Volunteer Resource Stewardship Program Policies and Procedures Manual
- Volunteer Handbook and Training Manual

For more information about this project and/or for other Project Reports or Symposium Reports, please visit our website at: <http://www.clarkcountynv.gov/Depts/dcp/Pages/default.aspx>

If you have any questions, please contact Larry Mata at (702) 455-3964.

Sincerely,

Marci D. Henson
Program Manager

respect, protect and enjoy our desert!

cc:

US Fish and Wildlife Service
Board of County Commissioners (7)
Permittees' Executive Committee
Permittees' Process Management Group
John Hill, Purchasing
Catherine Jorgenson, District Attorney – Civil Division
Desert Conservation Program Community Advisory Committee
Desert Conservation Program Interested Parties List
Multiple Species Habitat Conservation Plan Implementing Agencies
Science Advisor
SNPLMA Office (for SNPLMA projects)
Congressional Office
All Environmental Management Staff Distribution

DESERT CONSERVATION PROGRAM PROJECT COMPLETION NOTICE

Date of Issuance: 4/12/2012

General Project Information

Project Category	Conservation
Compliance Category	9a-Law Enforcement
Project Level	Level 3
Project Title	Volunteer Resource Stewardship Program
Project Number	2005-SWAIN-605A
Contractor	D'SWAIN ASSOCIATES
Contractor Person of Contact	Becky Day -Swain
Contractor Project Manager	Becky Day -Swain
DCP Project Manager	Larry Mata
DCP Person of Contact/Contract Manager	Heather Green
Competitive Award or Sole Source	Competitive Award
Contract Start Date	08/02/2011
Purchase Order Number	4500171101-014
Contract End Date	12/31/2011
Commissioner & District	A Steve Sisolak B Tom Collins C Larry Brown D Lawrence Weekly E Chris Giunchigliani F Susan Brager G Mary Beth Scow
Congressional Rep & District	D1 Shelley Berkley D2 Dean Heller D3 Joe Heck

Financial Breakdown

Funding Source	SNPLMA R6
Original Contract Amount	\$25,000.00
Total Change Request Amount	\$0.00
Revised Contract Amount	\$25,000.00
(Original Award plus Change Requests)	
Funds Not Used in Contract	0.00
Final Payout Amount	\$25,000.00

Performance Information

Total Number of Change Requests	0
Number of Change Requests by Contractor	0
Number of Change Requests by DCP	0
Total Number of Deliverables	2
Number of Deliverables Accepted	2
Number of Deliverables Rejected	0
Number of Delinquent Deliverables	0
Total Number of Milestones	3
Number of Delinquent Milestones	3
Number of Milestones Met on Time	0
Total Number of Invoices Submitted	3
Number of Rejected Invoices	0